

Chapter 4

GENERAL ADMINISTRATION

A. General Superintendents

1. Function

1900. The General Superintendents are to be considered as the general spiritual and administrative leaders of the Church (350:1).

2. General Regulations

1903. A General Superintendent is elected, from among the ordained ministers of The Wesleyan Church, by the General Conference as a general official of the Church (325; 350:1; 1590:16), and is an *ex officio* member of the General Conference (1503:1c), the General Board (1605:1), the Executive Board (1755) and the General Administrative Council (1990).

1906. The General Superintendents together shall serve the entire Church and, individually, each shall have specific charge over the administrative area to which assigned by the General Board.

1909. The term of service, amenability and other regulations for a General Superintendent are those set forth for a general official in 1800-1870.

3. The Board of General Superintendents

a. Organization

1912. The General Superintendents shall organize themselves as a Board of General Superintendents, and shall assign any particular work to the members thereof as desired, unless otherwise provided for in *The Discipline*. An official copy of the minutes of the Board of General Superintendents shall be filed with the official records of the Church, at least annually.

b. Administrative Areas

1915. The supervisory responsibilities of the General Superintendents (1920:17-23; 1935:4-7) shall be provided for by grouping the districts and world missions fields into administrative areas. The boundaries of the administrative areas and the assignment of the General Superintendents to the areas shall be recommended by the Board of General Superintendents and decided upon by the General Board (1655:13) in keeping with the following regulations:

(1) The number of administrative areas shall be equal to the number of General Superintendents so that a General Superintendent may be assigned to each area.

(2) The entire geographical area of The Wesleyan Church shall be divided as equitably as possible among the administrative areas. Each district, provisional district, developing district and world missions field or area shall be assigned to one of the administrative areas.

(3) Each of the general offices, departments, agencies, auxiliaries, subsidiary corporations, benevolent and educational institutions and any other units of the General Church shall also be assigned to one of the General Superintendents along with the assigned administrative area.

(4) The assignment of a General Superintendent to an administrative area shall be for the term of four years, coinciding with the term of office, or until the close of the next General Conference, provided that no General Superintendent shall be assigned to an area twice before having served each of the other areas.

c. Duties of the Board of General Superintendents

1920. The General Superintendents shall devote their full time to supervising, coordinating and promoting the various branches of The Wesleyan Church. Their duties are:

Leadership of the Church

(1) To provide spiritual and administrative leadership for The Wesleyan Church.

(2) To encourage soul winning and evangelism in all of its phases.

(3) To carry on a spiritual and inspirational ministry, both verbal and written, teaching the doctrines and furthering the spiritual purposes of the Church, as the need demands and the opportunity affords.

Administration of the General Church

(4) To review, advise and approve speakers, musicians and/or resource persons of denominationally sponsored, authorized and/or related conventions and programs.

(5) To exercise general administrative supervision over The Wesleyan Church, in harmony with *The Discipline* and to see that the plans and policies of the Church are carried out; to submit annually to the Executive Board detailed reports on the performance evaluation of the general officials and other executives heading the various offices, departments, agencies and auxiliaries (1785:5; cf. 1880).

(6) To preside over the General Conference in such order as they themselves shall determine.

(7) To issue the call for a special session of the General Conference (1532), or a special session of the General Board (1620).

(8) To make recommendations to the General Board and the Executive Board concerning any part of the Church in order to provide for a more efficient administration, a proper correlation or the advancement of the work.

(9) To arrange, in cooperation with the General Director of World Missions (2261) for the visit of a General Superintendent to each field or area under the General Department of World Missions during the quadrennium, and for additional visits as authorized by the General Board or the Executive Board (cf. 1655:21); and during such visits to inspect the work, preside over the various councils and conferences and carry out such duties as are defined in the *Policy of the General Board for World Missions*.

(10) To report, jointly and individually, to each session of the General Conference concerning their official duties (1590:7); to report annually, jointly and individually, to the General Board concerning their official duties, personal ministry and the goals, objectives and plans of the Board of General Superintendents for The Wesleyan Church (cf. 1655:21, 24).

(11) To prepare an annual budget of expense for coordination with the other administrative offices.

(12) To appoint fraternal delegates and representatives for The Wesleyan Church to other denominations or religious organizations unless otherwise provided for by the General Conference or the General Board.

(13) Space Reserved.

(14) To carry out such special assignments as the General Conference, the General Board and the Executive Board may assign from time to time.

(15) To direct the General Secretary in serving as the executive secretary to the Board of General Superintendents, defining the duties as desired.

(16) To approve all general church report blanks and forms, certificates and credentials not provided for by the General Conference which are submitted by the General Secretary.

Supervision of the Administrative Areas

(17) To provide for an administrative area during the temporary absence of the assigned General Superintendent from the country or in an emergency, and to assign a General Superintendent to any special duties outside of the assigned area when it is deemed necessary to do so.

(18) To plan and conduct, jointly or individually, leadership conferences or seminars on an administrative area level for the inspiration, unity and greater effectiveness of Church leaders.

(19) To provide for an exchange of ministry by the General Superintendents in the various administrative areas, if desired.

(20) To arrange the dates for the district conferences, in consultation with each district board of administration (1233:5), so that a General Superintendent may preside (350:3), and to assign a General Superintendent, whenever necessary, to preside over a district conference outside of the assigned administrative area; to approve a reconvened session of a district conference (1115).

(21) To appoint a general official as a General Church representative to a district conference whenever a General Superintendent is unable to attend (350:3).

(22) To recommend a provisional district for the status of an established district to the General Board, in concurrence with the General Director of Evangelism and Church Growth (cf. 1038).

(23) To counsel with district leaders and make recommendations for the advancement of the district work.

Interpretation of Church Law

(24) To rule on points of Church law and interpretations of *The Discipline* for The Wesleyan Church when properly requested to do so or whenever deemed necessary for the proper administration of the Church:

(a) A request for such a ruling shall be submitted, in writing, by the following for the work under their jurisdiction: the General Board,

the Executive Board (1785), a general official, the governing board of an institution or subsidiary corporation, a district conference (1180:40) or a district board of administration (1233:26).

(b) A majority vote of all members of the Board of General Superintendents shall be required for the approval of any ruling or interpretation of *The Discipline*.

(c) A ruling of the Board of General Superintendents may be appealed to the Board of Review by the party submitting the original request or by the General Board (375:2; 1180:40; 5445:2). All appeals must be filed in the office of the General Secretary within sixty days after the date of the official decision on the matter.

(25) To rule on the legality of an official action by a district conference, any district board or committee, or a district official as follows: Any three or more members of The Wesleyan Church within a district or provisional district may request such a ruling and shall submit their petition in writing, signed by each petitioner (323:6). The Board of General Superintendents, by a majority vote of all its members, shall decide if the official act in question, in whole or in part, is deemed properly taken according to the Constitution (200-385), or other provisions of *The Discipline* (cf. 155-185). If the action is ruled as contravening the Constitution, or other provisions of *The Discipline*, it shall be null and void. Appeals from the decision of the Board of General Superintendents may be made by the petitioners or the district board of administration to the General Board of Review (375:2).

(26) To submit a report of all rulings on points of law, interpretations of *The Discipline* or other judicial acts, to the next session of the General Board or its Executive Board for their information, and to the next session of the General Conference for review and approval (1590:23). Upon approval of the General Conference, such rulings become the law of the Church. A record of such rulings shall be inserted in a special section of *The Discipline* as follows:

The General Superintendents on (date) officially interpreted (identify item) and the General Conference on (date) sustained (GC-), thereby authorizing this provision to mean: (insert the ruling)

(27) To request a ruling from the Board of Review on the constitutionality of an act of the General Conference (375:1), the legality of an act of any General Church board (375:3) and the legality of any issues arising between a district and the General Conference (375:6). (Cf. 5445:1, 3, 4.)

(28) To canvas the vote taken by the several district conferences on an amendment to the Constitution originating in the General Conference and,

when the amendment has received the required majority, to declare it effective as constitutional law (1590:2).

4. Duties of a General Superintendent

1935. In addition to the duties as a member of the Board of General Superintendents, a General Superintendent shall be responsible:

General Supervision

(1) To preside over the General Board and the Executive Board, when elected to such duty by the General Board on a rotating basis, and to call for a special session of the Executive Board when serving as its chair (1760; cf. 5279; 5365).

(2) To perform such duties as may be properly assigned by the General Board (1655:21), the Executive Board (1785) or the Board of General Superintendents (1912).

(3) To counsel with the general officials and the executive officers under direct supervision, and to see that such executives administer their work in harmony with *The Discipline*, the respective Policy of the General Board and any other directives from the General Conference, the General Board or its Executive Board.

Area Supervision

(4) To travel throughout the administrative area to which assigned (1915), giving such spiritual leadership and inspirational ministry as the need demands and the opportunity affords.

(5) To visit annually and conduct an administrative survey of each educational and benevolent institution, or any other agency or organization of The Wesleyan Church in the administrative area to which assigned; when any such institution or organization is under the General Department of Evangelism and Church Growth, the General Department of World Missions or the General Department of Education and the Ministry, the General Superintendent shall consult with and arrange for the visit with the general official having jurisdiction over it; to approve the bylaws (4350:2) and, as needed, review the records and minutes of affiliate corporations within the area of supervision (4350:7, 9); to exercise care lest any adjunct entity create the impression of being a part of any entity of The Wesleyan Church (4370:5).

(6) To meet with any governing board, district board of administration, committee or other official body, at the discretion of the General Superintendent, and make those recommendations deemed necessary to uphold *The Discipline* and carry out the directives of the General Conference (350:4), the General Board (1655) or its Executive Board (1785).

(7) To fulfill such special official duties in other administrative areas as may be assigned by the General Board (1655), the Executive Board (1785) or the Board of General Superintendents (1912).

District Supervision

(8) To exercise general supervision, within the assigned area, over each district, provisional district and developing district and the work of its superintendent (1920:22), and to counsel with the General Director of Evangelism and Church Growth whenever a provisional district or developing district is concerned; to schedule and conduct a minimum of one personal conference each year with each district superintendent in the assigned area, counseling the district superintendent regarding plans and objectives of the district for the year and receiving reports of activities and progress toward objectives during the past year (1310:26; 1920:23); to meet periodically with each district board of administration to evaluate the service of and financial provision for the district superintendent (1218).

(9) To rule on questions of order which arise during the proceedings of a district conference as set forth in 1144.

(10) To present, for their consideration, one or more nominations for district superintendent to a district conference, when requested to do so by the district conference; to counsel a district board of administration in the appointment of an acting district superintendent (1303:7); to chair the special nominating committee named to select nominees for the office of district superintendent (1303:8); and to have charge of the service of installation of a district superintendent (5930).

(11) To work closely with the district officials in promoting evangelism and formulating plans for pioneer work and church growth (1233:3; 1310:4).

(12) To encourage and promote special efforts in each district to raise the district obligation for the United Stewardship Fund (2015:1) and the district budget in full, and to encourage the support of world missions.

(13) To encourage each district board of administration to plan and conduct conventions, institutes or seminars for pastors and other workers in the district, promoting such for the purpose of spiritual refreshment,

leadership development, greater efficiency and a more united effort within the district and General Church (1233:28).

(14) To recommend to the General Board or the General Conference the reclassifying of an established district as a provisional district (1042-1045) when it fails to meet the minimum requirements for an established district (1038) and appears to be making insufficient progress toward again meeting those requirements.

(15) To preside over the ordination of ministers (3070:6; 5750-5792), the commissioning of ministers (3059:1f; 5800) and lay workers (5850) or lay missionaries when present (1310:23; 1405), and to deliver the address or, if absent, to appoint a representative to preside over the ordination service and deliver the address and to sign all credentials, certificates and other forms incidental to this office.

(16) To approve the transfer of any ordained, commissioned or licensed minister into a district (1915), in concurrence with the district superintendent of that district (313:6; 1310:18; cf. 3100:1); to approve the reception of a minister from another denomination (3104).

(17) To consult with a district board of administration concerning the purchase, location, encumbrance, sale, transfer or other disposition of real property used for district purposes such as a district parsonage, headquarters or campground (cf. 4150; 4840:1); to receive from each district superintendent property conveyance reports on approved forms (1310:11; 1920:16); and to approve the purchase, conveyance or mortgage of any local or district property of a district placed under discipline (4870; 5066).

Judicial Supervision

(18) To carry out judicial responsibilities as set forth in 5206; 5209; 5239; 5242; 5245; 5279; 5282; 5365; 5375.

(19) To certify that the disciplinary requirements have been met for the restoration of a minister and to forward such request and certification to the General Secretary.

5. General Superintendent Emeritus

1945. The General Conference, upon recommendation of the General Board (1655:25), may confer the title of General Superintendent Emeritus upon a former General Superintendent, provided the former General

Superintendent shall have served as a General Superintendent for two or more quadrennia and shall have reached the sixty-fifth birthday, or shall have become disabled (cf. 1590:20). It is understood that the tenure of the emeritus relation is for life. A General Superintendent Emeritus is a voting member of the General Conference (1503:1c).

B. The General Secretary

1948. Function. The General Secretary has custody of the official records and archives and is responsible for legal work, statistics, directory and public relations for the General Church.

1951. Office. The General Secretary is elected by the General Conference as a general official (334; 360:2; 1539; 1580:1; 1590:17; 1800), and is an *ex officio* member of the General Conference (1503:1c) and the General Administrative Council (1990). The General Secretary is amenable to the General Board, serves as a nonvoting resource person to the board, and is under the supervision of a General Superintendent (1915:3; 1935:3). The General Secretary serves as recording secretary to the General Board and the Executive Board (1770). The General Secretary shall exercise leadership in this office in keeping with *The Discipline*, the *Policy of the General Board for the General Secretary*, and other directives as may be given by the General Conference, the General Board or its Executive Board. The term of service and other regulations for this office are provided for in 1810-1870.

C. The General Treasurer

1970. Function. The General Treasurer has custody of the General Church funds and accounting records and is responsible for assigned fiscal management.

1976. Duties. The General Treasurer is elected by the General Board as a general official (1800:2), and is an *ex officio* member of the General Conference (1503:1c) and the General Administrative Council (1990). The General Treasurer is amenable to the General Board, serves as a nonvoting resource person to the board, and is under the supervision of a General Superintendent (1915:3; 1935:3). The General Treasurer shall exercise leadership in this office in keeping with *The Discipline*, the *Policy of the General Board for the General Treasurer*, and other directives as may be given by the General Conference, the General Board or its Executive Board. The term of service and other regulations for this office are provided for in 1810-1870.

D. General Administrative Council

1990. The general officials (1800) and any officer of similar rank elected by the General Board shall be *ex officio* members of the General Administrative Council with responsibility for interdepartmental cooperation (cf. 1655:29). The General Board may designate other members as are necessary to represent all departments, offices, auxiliaries, agencies, and subsidiary corporations in the headquarters operation (cf. 1880). All members of the General Administrative Council shall be available to attend the meetings of the General Board except for executive sessions, and shall be invited to speak to any issue (cf. 1606:2).

E. General Church Financial Plan

1. Summary

1995. The financial plan for the General Church shall consist of the United Stewardship Fund, special offerings and planned gifts:

(1) **United Stewardship Fund** shall be established and administered as set forth in 2000 through 2045.

(2) **Special offerings** shall be authorized and administered as set forth in 2050 and shall provide support for world missions, supplementary support for general evangelism and church growth and the general educational institutions and support for such other purposes as may be authorized by the General Conference or the General Board.

(3) **Planned gifts** shall be promoted by the General Director of Stewardship Ministries as set forth in 2075, and the funds shall be administered by the General Treasurer.

2. United Stewardship Fund

a. Definition

2000. **The United Stewardship Fund** is a unified budget for the financial support of designated General Church interests and the general educational institutions. It shall consist of two parts:

(1) **The USF-General Fund** shall provide support for General Church administration, general benevolent institutions, ministerial training and other general church ministries as set forth in 2035.

(2) **The USF-Educational Institutions Fund** shall provide support for the approved general educational institutions as listed in 2365 and in a manner as set forth in 2040 (cf. 2377).

b. Basis

2005. The USF-General Fund and the USF-Educational Institutions Fund shall be determined annually by a percentage (2005:2) of the base income of all churches for the previous fiscal year which shall be computed in the following manner (cf. 2005:3):

(1) **Base Income.** The base income shall be the total income of a local church and all of its departments for the previous fiscal year less money received (cf. 2005:3a):

- (a) By loans (borrowed money).
- (b) From the sale, rental or lease of property.
- (c) From general or district church growth funds.
- (d) By a bequest through a will.
- (e) For Wesleyan World Missions and Wesleyan Native American Ministries.
- (f) For the Easter offering to the General Department of Evangelism and Church Growth, the Heart-of-Ministries offering, the Wesleyan Hour annual offering and the Hephzibah Children's Home offerings.
- (g) As investment earnings.
- (h) From day care centers, day schools, retirement homes, nursing homes and such enterprises (cf. 782:35).
- (i) For youth attendance at international or area Wesleyan youth conventions.
- (j) From designated funds for major building projects as approved by the district board of administration (2005:3b).
- (k) From money raised for district or denominationally approved church plants and sent to the church plant through the district or General Department of Evangelism and Church Growth.

(2) **Percentage.** The percentage for determining the USF-General Fund and a separate percentage for determining the USF-Educational Institutions Fund, shall be fixed by the General Conference (1590:8). The percentage in each case shall be applied to the assessable income as defined in 2005:1 except as provided for in 2005:3. In the event of an emergency during the interim of General Conference sessions, the General Board may

alter the percentage of the USF-General Fund by a two-thirds majority vote of all its members (1655:22).

(3) Exceptions and Adjustments

(a) **Assessment Limits and Maximum.** All churches shall be subject to full assessment on all assessable income up to \$500,000. Above that level, there shall be a graduated reduction in the percentage applied. For that portion of a church's assessable income between \$500,000 and \$1,000,000, there shall be a reduction of one in the total percentage divided proportionately between the USF-General Fund and the USF-Educational Institutions Fund. For that portion between \$1,000,000 and \$2,000,000 there shall be a reduction of two in the total percentage divided proportionately between the two funds. For that portion that exceeds \$2,000,000 there shall be no assessments. The percentage in each case shall be applied to the same base income as defined in 2005:1 subject to the exceptions and adjustments set forth in 2005:3b-f.

(b) **Building Project Adjustment.** Whenever a local church engages in a major building project (1345:2) and fund drive which has been granted district board of administration approval, the involved local church's base income figure shall be reduced by the amount of designated funds received for the approved project.

(c) **Mother Church Exception.** For the first year following the planting of a daughter church, the mother church shall pay the USF assessments based upon the base income (cf. 2005:1) received in the mother church during that first year.

(d) **New Church Plant Adjustment.** Whenever a district plants a new church, the USF obligation for that church shall be phased in over the first five years of its operation in the following manner: For the first year of operation, there will be no obligation; for the second year the assessment will be set at 25 percent of the regular assessment; for the third year at 50 percent; for the fourth year at 75 percent; and for the fifth year at 100 percent.

(e) **Developing Church Adjustment.** Whenever a developing church is deemed to be under financial duress by the district board of administration, that board may subtract up to \$25,000 from the USF base income used to calculate the USF obligation.

(f) **Restart Project.** When a district declares a church to be a restart project (510:6d), the USF obligation shall be phased in over the first five years of its operation in the following manner: For the first year

of operation, there will be no obligation; for the second year the assessment will be set at 25 percent of the regular assessment; for the third year at 50 percent; for the fourth year at 75 percent; and for the fifth year at 100 percent.

c. District and Local Regulations

2015. District Responsibility. Each district and provisional district, with the exception of the work under the General Department of World Missions, shall be responsible to raise its share of the United Stewardship Fund, including the USF-General Fund and the USF-Educational Institutions Fund, in accord with the following regulations:

(1) **District Obligation.** The obligation of a district or provisional district shall be an amount equal to the designated percentage of the total base income, as defined in 2005:1-2, of all developing churches and churches of the district, subject to such exceptions and adjustments as are indicated in 2005:3. When this amount has been paid in full to the General Treasurer, for both the USF-General Fund and the USF-Educational Institutions Fund, a district has met its obligation to the United Stewardship Fund. The computations for the district obligation shall be based on the financial reports of the local churches as compiled by the district statistical committee (1352:1), prior to the annual district conference.

(2) **District Apportionment.** The district conference shall apportion its total obligation among the local churches under its jurisdiction by assigning an amount to each as its share of the USF-General Fund and the USF-Educational Institutions Fund respectively, under whatever plan the district conference shall adopt after receiving a recommendation from the district board of administration (1233:10; 1337:6). The district secretary shall officially notify each pastor within two weeks after the close of the district conference session of the amount assigned to that local church. The district treasurer shall promptly notify the General Treasurer of the district USF obligation on forms provided by the General Treasurer (1337:6).

(3) **District Administration.** The district board of administration shall be responsible to administer the district plan for raising the United Stewardship Fund and shall be responsible to see that the district obligation is paid in full for both the USF-General Fund and USF-Educational Institutions Fund (1233:10). All USF money received by the district treasurer shall be remitted monthly to the General Treasurer on the approved forms.

2025. Local Church Responsibility. The pastor and the local board of administration shall be responsible for the faithful collection of the amount assigned by the district to their church, and shall raise it on the undivided plan. The local church treasurer shall forward all money received for the USF-General Fund and the USF-Educational Institutions Fund monthly to the district treasurer (cf. 842:4). A local church has met its obligation to the United Stewardship Fund when it has paid in full to the district treasurer the amounts assigned to it by the district for both the USF-General Fund and the USF-Educational Institutions Fund. In a developing church, the pastor and the local advisory council shall have the responsibility for raising the United Stewardship Fund.

2030. Developing District Responsibility. The obligation of a developing district, or of the churches within a developing district, to the United Stewardship Fund shall be determined by the General Board (1655:22). The assigned obligation shall be raised by the superintendent of the developing district, under the direction of the General Director of Evangelism and Church Growth and in accord with the *Policy of the General Board for Evangelism and Church Growth*.

d. General Church Regulations

2035. USF-General Fund, Beneficiaries and Apportionment. The USF-General Fund shall provide support for General Church departments and ministries and be apportioned among them as follows:

(1) **Beneficiaries.** The designated beneficiaries to receive support from the USF-General Fund are: the administrative offices of the General Superintendents, the General Secretary and the General Treasurer; the General Department of Evangelism and Church Growth; the General Department of Spiritual Formation; the General Department of Education and the Ministry; the General Department of Communications; the General Office of Stewardship Ministries; and such other benevolent institutions, offices or agencies of the General Church as the General Conference or the General Board shall designate from time to time.

(2) **Apportionment.** The apportioning of the USF-General Fund among the designated beneficiaries (2035:1) shall be determined annually by the General Board.

2040. USF-Educational Institutions Fund, Beneficiaries and Apportionment. The USF-Educational Institutions Fund shall provide support for general educational institutions and general ministerial education, and shall be apportioned among them as follows:

(1) **Beneficiaries.** The beneficiaries receiving support from the USF-Educational Institutions Fund shall include the general educational institutions (2365); approved programs for subsidizing ministerial training; the Wesleyan Seminary Foundation (2382); and the Ministerial Study Course Agency (2385-2388).

(2) **Apportionment.** The General Board shall determine the apportionment of the USF-Educational Institutions Fund among the beneficiaries listed in 2040:1.

2045. General Promotion and Administration. The General Director of Stewardship Ministries shall promote the raising of the United Stewardship Fund as general director of stewardship. The General Treasurer shall cooperate with the General Director of Stewardship Ministries in such promotion and shall administer the USF funds as provided for in *The Discipline* and as directed by the General Board (1976).

3. Special Offerings

2050. Special offerings, in addition to the United Stewardship Fund for the support of General Church ministries and world outreach of The Wesleyan Church, shall include the following offerings and other such offerings as shall be authorized by the General Board. No agency, department, institution, organization or similar body of The Wesleyan Church may solicit offerings or present financial appeals without the approval of the General Board.

(1) **World Missions Support.** The General Department of World Missions shall be supported by various approved offerings of the General Church, funds raised through missionary deputational work, other solicitations, and money raised by auxiliary organizations.

(2) **Thanksgiving, Easter and September Offerings.** Two special offerings, apart from and in addition to the United Stewardship Fund, shall be received annually throughout the Church: a November self-denial offering for world missions and an Easter offering for general evangelism and church growth. In addition each local church is urged to receive an offering for the support of the Wesleyan Hour in the month of September. Such an offering should be received as close to the last Sunday of September as possible, in order to coincide with the anniversary celebration of the Wesleyan Hour.

(3) **Solicited Offerings.** The General Department of World Missions, the General Department of Evangelism and Church Growth and the general educational institutions shall raise financial support for the work under their care by sending representatives to visit the districts, local churches,

members and constituency of the Church. District and local officials shall receive them and cooperate in their work. Offerings received shall be used as designated and shall be in addition to and apart from United Stewardship Fund, and shall be remitted promptly through the regular channels. The General Department of World Missions shall not engage in deputational work within the week prior to Easter, and the General Department of Evangelism and Church Growth shall not do deputational work within the week prior to Thanksgiving or on the Sunday following Thanksgiving. Exception to the above may be made with the approval of the General Directors of Evangelism and Church Growth and World Missions. An educational institution shall do its deputational work in the manner decided upon in the plans for such institutions approved by the General Board.

(4) **Auxiliary Organizations.** The Wesleyan Medical Fellowship, Wesleyan Men, Wesleyan Women, Wesleyan Youth and Young Adults International shall raise financial support for approved projects in accord with their respective constitutions and subject to the general oversight of the General Board.

(5) **Other Contributions.** Other offerings, contributions, bequests and donations shall be used as specified by the donor and may be forwarded through the regular channels to the General Treasurer. Those individuals who prefer to contact the General Director of Stewardship Ministries (2075) or a general department or institution concerning annuities, bequests and other special contributions may do so.

F. Office of Stewardship Ministries

2070. Function. The General Director of Stewardship Ministries shall develop, promote and administer an estate and gift planning service for the General Church.

2075. Office. The General Director of Stewardship Ministries is elected by the General Board as a general official (1800:2), and is an *ex officio* member of the General Conference (1503:1c) and the General Administrative Council (1990). The General Director of Stewardship Ministries is amenable to the General Board, serves as a nonvoting resource person to the board, and is under the supervision of a General Superintendent (1915:3; 1935:3). The General Director of Stewardship Ministries shall exercise leadership in this office in keeping with *The Discipline*, the *Policy of the General Board for Stewardship Ministries*, and other directives as may be given by the General Conference, the General Board or its Executive Board. The term of service and other regulations for this office are provided for in 1810-1870).