

PART 11

FORMS

Chapter 1

CHURCH LETTERS

A. Letter of Transfer – Covenant Member

6000. Letter Sent by Church Granting Transfer to Another Wesleyan Church (cf. 575-580).

To the pastor and secretary of the _____ Wesleyan Church.

This certifies that _____ is a covenant member in good standing in the _____ Wesleyan Church, and being desirous of transferring membership to your church, is hereby transferred and commended to your care and fellowship.

By authority and in behalf of the _____ Wesleyan Church, this _____ day of _____, A.D. _____.

Pastor

Secretary

The member's relationship at the church granting the letter continues until the member is duly received by the church to which the member is being transferred.

6010. Acknowledgment Sent by Receiving Church (cf. 575).

To the pastor and secretary of the _____ Wesleyan Church.

This certifies that _____, for whom you issued a letter of transfer dated the _____ day of _____, A.D. _____, has been duly received by the _____ Wesleyan Church on the _____ day of _____, A.D. _____, and we send you this acknowledgment in order that you may complete your record of this transfer.

Pastor

Secretary

6020. Notice Sent to Member Being Transferred.

We have on this date, the _____ day of _____, A.D. _____, issued a letter of transfer of your membership to the _____ Wesleyan Church, commending you to its care and fellowship. May the Lord bless you in your new relationship.

Pastor

Secretary

B. Letter of Recommendation – Covenant Member

6030. Letter Given to Person Desiring to Transfer to Another Denomination (cf. 590).

This certifies that _____, the bearer, has been up to this date an acceptable covenant member of the _____ Wesleyan Church, and being desirous of removing from said church, is hereby released and cordially recommended to the Christian confidence of those to whom this certificate may be presented.

By authority and in behalf of the _____ Wesleyan Church, this _____ day of _____, A.D. _____.

Pastor

Secretary

It is understood that this letter of recommendation terminates the bearer's membership in The Wesleyan Church immediately.

C. Letter of Withdrawal – Covenant or Community Member

6040. Letter Given to Person Desiring to Withdraw from the Church (cf. 592; 5048).

This certifies that _____, the bearer, has been up to this date a _____* member of the _____ Wesleyan Church, and being desirous of withdrawing from said Church, is hereby declared to be withdrawn.

By authority and in behalf of the _____ Wesleyan Church, this _____ day of _____, A.D. _____.

Pastor

Secretary

It is understood that this letter of withdrawal terminates the bearer's membership in The Wesleyan Church immediately.

(*Insert the proper term, namely covenant or community.)